

| FREEDOM OF INFORMATION ACT REQUESTS<br>August 18, 2026 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                        |                                                |
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| Date Received:                                         | Request:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Status:                                                | Requested By:                                  |
| 6/18/26                                                | <p>All products from: Frontline Education, Powerschool, Red Rover Technologies, Tyler Technologies, and OpenAI/Claude</p> <p>We aim to find records from 2022 to now that would reflect the pricing structure of any engagement with the above vendors. This may include subscription or licensing terms, implementation fees, and/or per-unit costs.</p> <p>The types of records we are interested in include:</p> <ul style="list-style-type: none"><li>• Contracts, service agreements, and order forms</li><li>• Purchase orders associated with the above vendors</li><li>• RFP or solicitation documents</li><li>• Task orders issued under cooperative purchasing agreements</li></ul> <p>We are flexible on format and can accept records in whichever way your office already keeps them, such as:</p> <ul style="list-style-type: none"><li>• Spreadsheet exports (preferred)</li><li>• PDF or Word documents</li><li>• Standard ERP or finance system reports</li><li>• Any existing summary-level purchasing records your office already maintains</li></ul> <p>(request denied- suspected AI, could not verify human requester)</p> | <p>Response completed: 7/21/26</p> <p>(commercial)</p> | <p>Alexander Taylor</p> <p>The Data Branch</p> |
| 6/19/26                                                | <p>All products from: Gorgias, Intercom, Sierra, Futurefit AI, Overgrad, Powerschool, Schoollinks, and Xello</p> <p>We hope to obtain records from 2022 to now reflecting how these engagements are priced — for example, licensing or subscription structures, per-unit rates, and any associated implementation or setup fees.</p> <p>We are looking for the following types of records:</p> <ul style="list-style-type: none"><li>• Contracts, service agreements, order forms</li><li>• Purchase orders relating to the above vendors</li><li>• RFP or solicitation documents</li><li>• Task orders issued against cooperative purchasing agreements</li></ul> <p>To make fulfillment as easy as possible, we are willing to receive records in whatever format is most convenient, including:</p> <ul style="list-style-type: none"><li>• Spreadsheet exports (preferred)</li><li>• PDF or Word documents</li><li>• Standard ERP or finance system reports</li><li>• Any summary-level purchasing records your office already keeps on hand</li></ul> <p>(request denied- suspected AI, could not verify human requester)</p>               | <p>Response completed: 7/21/26</p> <p>(commercial)</p> | <p>Sophia Price</p> <p>The Data Branch</p>     |
| 6/22/26                                                | <p>All products from: ESS/ESI, Kokua Education, Scoot Education, Zed Educate, and BuildEd</p> <p>We aim to find records from 2022 to now that would reflect the pricing structure of any engagement with the above vendors. This may include subscription or licensing terms, implementation fees, and/or per-unit costs.</p> <p>The types of records we are interested in include:</p> <ul style="list-style-type: none"><li>• Contracts, service agreements, and order forms</li><li>• Purchase orders associated with the above vendors</li><li>• RFP or solicitation documents</li><li>• Task orders issued under cooperative purchasing agreements</li></ul> <p>We are flexible on format and can accept records in whichever way your office already keeps them, such as:</p> <ul style="list-style-type: none"><li>• Spreadsheet exports (preferred)</li><li>• PDF or Word documents</li><li>• Standard ERP or finance system reports</li><li>• Any existing summary-level purchasing records your office already maintains</li></ul> <p>(request denied- suspected AI, could not verify human requester)</p>                             | <p>Response completed: 7/21/26</p> <p>(commercial)</p> | <p>Beau Calloway</p> <p>The Data Branch</p>    |

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| 6/25/26 | <p>All purchasing records from vendors (if existing): Verkada, Triton Sensors, Soter Tech, Motorola, IPVideo Corporation, <a href="#">Vocabulary.com</a>.</p> <p>We aim to find records from 2022 to now that would reflect the pricing structure of any engagement with the above vendors. This may include subscription or licensing terms, implementation fees, and/or per-unit costs.</p> <p>This request covers records such as:</p> <ul style="list-style-type: none"><li>• Contracts, service agreements, order forms</li><li>• Purchase orders relating to the listed vendors</li><li>• RFP or solicitation documents</li><li>• Task orders issued against cooperative purchasing agreements</li></ul> <p>(request denied- suspected AI, could not verify human requester)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <p>Response completed:<br/>7/27/26</p> <p>(commercial)</p> | <p>Sophia Price</p> <p>The Data Branch</p>   |
| 7/2/26  | <p>We are requesting all purchase orders issued between January 1, 2023, and the present, reflecting purchasing or procurement activity across all departments, divisions, and offices.</p> <p>If your office does not maintain a centralized report, we are glad to accept:</p> <ul style="list-style-type: none"><li>• Department-level or segmented purchasing data</li><li>• Any readily available reports</li><li>• Records grouped by department, if that is how they are stored</li></ul> <p>To the extent readily accessible, we are interested in records that include:</p> <ul style="list-style-type: none"><li>• Purchase order number (or equivalent)</li><li>• Purchase date</li><li>• Vendor ID or name</li><li>• Department or issuing entity (if available)</li><li>• Line item description</li><li>• Quantity</li><li>• Unit price</li><li>• Total price</li></ul> <p>If purchase orders are not maintained, we are willing to narrow this request to the smallest set of records that reconstructs spending and contract awards over the most recent 12–24 months. This could include:</p> <ul style="list-style-type: none"><li>• PO register (PO #, date, vendor, description, fund/GL, amount)</li><li>• AP check register or payment ledger (vendor, invoice #, amount, date)</li><li>• P-Card transaction logs (cardholder, MCC/merchant, date, amount)</li><li>• Any other documents that show vendor names alongside prices</li></ul> <p>We are flexible on format and can accept records in whichever way your office already keeps them, such as:</p> <ul style="list-style-type: none"><li>• Spreadsheet exports (preferred)</li><li>• PDF or Word documents</li><li>• Standard ERP or finance system reports</li><li>• Any existing summary-level purchasing records your office already maintains</li></ul> <p>(request denied- suspected AI, could not verify human requester)</p> | <p>Response completed:<br/>8/3/26</p> <p>(commercial)</p>  | <p>Jillian Mercer</p> <p>The Data Branch</p> |
| 7/6/26  | <p>All products from: Helios Ed/Core, Droplet, Docusign.</p> <p>We hope to obtain records from 2022 to now reflecting how these engagements are priced — for example, licensing or subscription structures, per-unit rates, and any associated implementation or setup fees.</p> <p>Relevant records may include:</p> <ul style="list-style-type: none"><li>• Contracts, service agreements, and order forms</li><li>• Purchase orders involving the above vendors</li><li>• RFP or solicitation documents</li><li>• Task orders issued under cooperative purchasing agreements</li></ul> <p>We are flexible on format and can accept records in whichever way your office already keeps them, such as:</p> <ul style="list-style-type: none"><li>• Spreadsheet exports (preferred)</li><li>• PDF or Word documents</li><li>• Standard ERP or finance system reports</li><li>• Any existing summary-level purchasing records your office already maintains</li></ul> <p>(request denied- suspected AI, could not verify human requester)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <p>Response completed:<br/>8/7/26</p> <p>(commercial)</p>  | <p>Jessie Swan</p> <p>The Data Branch</p>    |

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| 7/8/26 | <p>All products from: Rapid Identity, Tools4Ever, Classlink, Clever, Learn21, ManageAD, Tenfold Security, CPSI Publishing.</p> <p>Our goal is to identify records from 2022 to now that show the pricing arrangements associated with these vendors, such as licensing or subscription terms, per-unit costs, and any implementation or setup fees that may apply.</p> <p>The types of records we are interested in include:</p> <ul style="list-style-type: none"><li>• Contracts, service agreements, and order forms</li><li>• Purchase orders associated with the above vendors</li><li>• RFP or solicitation documents</li><li>• Task orders issued under cooperative purchasing agreements</li></ul> <p>We are flexible on format and can accept records in whichever way your office already keeps them, such as:</p> <ul style="list-style-type: none"><li>• Spreadsheet exports (preferred)</li><li>• PDF or Word documents</li><li>• Standard ERP or finance system reports</li><li>• Any existing summary-level purchasing records your office already maintains</li></ul> <p>(request denied- suspected AI, could not verify human requester)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <p>Response completed: 8/7/26</p> <p>(commercial)</p> | <p>Tanner Sullivan</p> <p>The Data Branch</p> |
| 7/9/26 | <p>The following requests are made under the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq. For each request below, “Communications” are defined as any and all correspondence, including but not limited to electronic mail, text messages, letters, memoranda, attachments, and records, including communications via personal email or text message, between any employee or representative of Barrington 220 Community Unit School District (“District”) and any employee or representative of Quest Food Management Services, LLC (“Quest”) regarding, if applicable, the National School Lunch Program, the Districtwide Free Lunch Program, Breakfast Program, Early Learning Center Snack Program and generally, the District’s contracted food service vendor from January 1, 2020 to present unless otherwise specified.</p> <p>For the avoidance of doubt, where a request below seeks communications relating to procurement, vendor selection, pricing, financial analysis, renewal, performance, or food-service-related improvements, “Communications” also includes communications with any former, current, or prospective food service vendor, and any architect, consultant, contractor, construction manager, or equipment supplier whose records concern the subject matter of the request. To the extent responsive records are maintained electronically, please produce them in native electronic format, including spreadsheets in Excel or CSV format where available, together with all responsive attachments and referenced enclosures. If any records are withheld in whole or in part, please identify the specific basis for withholding.</p> <p>Request #1: All contracts, agreements, amendments, and renewals between the District and Quest, including all executed amendments, renewals, extensions, and any related agreements.</p> <p>Request #2: Produce all contracts, agreements, amendments, and renewals between the District and any food service vendor within the past five (5) years, including but not limited to Quest, Sodexo, Aramark, Chartwells, or similar providers</p> <p>Request #3: All documents, communications, memoranda, reports, or evaluations discussing or analyzing the basis for the final determination of procuring any food service contract or renewal, including documents relating to Requests for Proposals (RFPs), Requests for Procurement, competitive bidding processes, vendor evaluations, or any written justification for the procurement method used.</p> <p>Request #4: All documents or communications discussing the decision to renew or enter into a food service contract without issuing a Request for Proposals or conducting competitive bidding.</p> <p>Request #5: All communications between District and any food service vendor relating to vendor-funded facility improvements associated with food service operations, including but not limited to cafeteria renovations, café construction, equipment purchases, or other financial arrangements tied to such improvements.</p> <p>Request #6: All documents, agreements, memoranda, or communications describing the financial structure of any vendor-funded facility improvements associated with food service contracts, including documents relating to repayment obligations, amortization schedules, commission adjustments, revenue-sharing changes, or other financial arrangements tied to such improvements.</p> | <p>Response sent to narrow request 8/3/26</p>         | <p>John Ellis</p>                             |

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|  | <p>Request #7: Any documents, memoranda, reports, or communications analyzing the financial performance or projected financial impact of any Quest food service contract with the District. This request includes, without limitation, documents evaluating the profitability of the contract, comparisons between competing vendors, and any financial projections, analyses, or evaluations used by the District in deciding whether to enter into or renew the agreement.</p> <p>Request #8: Documents sufficient to identify any contracts entered into by the District within the past five (5) years that include five-year terms or renewals and were awarded without competitive bidding, including any contracts structured to include vendor-funded improvements, capital investments, or other financial arrangements in lieu of competitive procurement.</p> <p>Request #9: Any Board of Education presentations, memoranda, board packets, meeting minutes, or communications discussing the award or renewal of food service contracts, vendor-funded facility improvements, or the decision to enter into or renew a food service contract without competitive bidding.</p> <p>Request #10: Any documents or communications received by the District from parents, students, taxpayers, or staff relating to complaints or concerns regarding food service vendors, including complaints regarding pricing, food quality, service issues, or vendor performance.</p> <p>Request #11: Produce all documents or communications discussing the decision to enter into or renew the District’s food service contract with Quest without issuing a Request for Proposals, Request for Procurement, or conducting competitive bidding.</p> <p>Request #12: Produce all documents reflecting how any funds, credits, or other financial benefits received from Quest were recorded or characterized in the District’s accounting records, including ledger entries, journal entries, accounting summaries, fund classifications, or similar financial records.</p> <p>Request #13: Produce any District accounting summary (such as ledger summary pages or fund classification reports) reflecting receipt and classification of funds described in Request No. 12.</p> <p>Request #14: Produce all documents reflecting payments made to Quest pursuant to its food service contract, including but not limited to invoices, payment records, reimbursement requests, accounting records.</p> <p>Request #15: Produce any final written agreement or executed document reflecting a transfer of funds or financial benefit from Quest to the District outside of ordinary monthly meal service payments, including but not limited to any advance, loan, credit, rebate, capital contribution, equipment contribution, or similar financial arrangement.</p> <p>Request #16: Produce all documents and communications relating to any vendor-funded, vendor-managed, or vendor-associated facility improvements to food service operations from January 1, 2018 to present, including cafés, coffee bars, concession conversions, serving line renovations, utility work, signage, counters, cabinetry, seating, and equipment acquisitions.</p> <p>Request #17: Produce all proposals, drawings, layouts, plans, budgets, estimates, schedules, and presentations regarding any improvements identified in Request No. 16, including materials prepared by Quest or any architect, engineer, construction manager, consultant, or contractor.</p> <p>Request #18: Produce all executed contracts, purchase orders, work orders, change orders, invoices, pay applications, receipts, warranties, closeout materials, and documents sufficient to identify each contractor, subcontractor, architect, equipment supplier, or consultant involved in any vendor-funded, vendor-managed, or vendor-associated facility improvements to food service operations identified in Request No. 16.</p> <p>Request #19: Produce all documents describing the financial structure of any food-service-related facility improvement, including direct investments, capital contributions, loans, advances, amortization schedules, offsets, rent or commission adjustments, reimbursement obligations, early termination repayment provisions, or any allocation of title, ownership, or warranty rights in equipment or improvements.</p> <p>Request #20: Produce all documents or communications discussing whether competitive bidding, quotation, or other procurement procedures applied to any improvements identified in Request No. 16, including any basis asserted for proceeding without competitive bidding or for treating the work for improvements as part of an existing food service contract.</p> <p>Request #21: Produce all District accounting records sufficient to show any payments to Quest or any other vendor relating to improvements identified in</p> |  |  |
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|         | <p>Request No. 16, and any funds, credits, or benefits received from Quest relating to such improvements, including ledger entries, journal entries, fund classifications, and capital asset records.</p> <p>Request #22: Produce all documents sufficient to identify food-service-related equipment acquired or installed at District facilities within the past seven years, including equipment lists, serial-number lists, asset tags, warranty registrations, vendor quotes, invoices, and title or ownership records.</p> <p>Request #23: Produce all Board agenda materials, memoranda, presentations, meeting minutes, and non-privileged communications discussing the planning, approval, financing, procurement, or performance of any food-service-related café, coffee bar, or similar buildout or enhancement project.</p> <p>Request #24: Produce all communications between the District and Quest regarding the selection, retention, recommendation, or use of any architect, engineer, contractor, construction manager, equipment vendor, or supplier for food-service-related improvements identified in Request No. 16.</p>                |                                                        |                                            |
| 7/9/26  | <p>All products from: Centegix, Raptor Technologies, Singlewire, Boxlight, Quicklert, Vivi, Audio Enhancement, CareHawk, Valcom.</p> <p>We are looking for records from 2022 to now that capture the pricing details of any engagement, which may include (where applicable) subscription terms, licensing fees, per-unit costs, and implementation charges.</p> <p>The types of records we are interested in include:</p> <ul style="list-style-type: none"> <li>• Contracts, service agreements, and order forms</li> <li>• Purchase orders associated with the above vendors</li> <li>• RFP or solicitation documents</li> <li>• Task orders issued under cooperative purchasing agreements</li> </ul> <p>We are flexible on format and can accept records in whichever way your office already keeps them, such as:</p> <ul style="list-style-type: none"> <li>• Spreadsheet exports (preferred)</li> <li>• PDF or Word documents</li> <li>• Standard ERP or finance system reports</li> <li>• Any existing summary-level purchasing records your office already maintains</li> </ul> <p>(request denied- suspected AI, could not verify human requester)</p> | <p>Response completed: 8/11/26</p> <p>(commercial)</p> | <p>April Conway</p> <p>The Data Branch</p> |
| 7/14/26 | <p>All products from: 95 Percent Group, Core Learning Edmentum, , iStation, IXL Learning, Amplify, Curriculum Associates ( i-Ready Learning), Imagine Learning.</p> <p>We are interested in records from 2022 to now that document the financial terms of any engagement with the vendors listed above. Where available, this may include per-unit pricing, subscription or licensing fees, and any implementation or onboarding costs.</p> <p>Relevant records may include:</p> <ul style="list-style-type: none"> <li>• Contracts, service agreements, and order forms</li> <li>• Purchase orders involving the above vendors</li> <li>• RFP or solicitation documents</li> <li>• Task orders issued under cooperative purchasing agreements</li> </ul> <p>To make fulfillment as easy as possible, we are willing to receive records in whatever format is most convenient, including:</p> <ul style="list-style-type: none"> <li>• Spreadsheet exports (preferred)</li> <li>• PDF or Word documents</li> <li>• Standard ERP or finance system reports</li> <li>• Any summary-level purchasing records your office already keeps on hand</li> </ul>            | <p>Response in progress</p> <p>(commercial)</p>        | <p>Ava Bennette</p> <p>The Data Branch</p> |
| 7/14/26 | <p>1. For school years ending 2018 - 2026 Athletics participation by sex for each school .</p> <p>2. For school years ending 2018 - 2026 Cheer participation by sex for each middle school.</p> <p>(responsive records sent)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <p>Response completed: 7/21/26</p>                     | <p>Lee Bennett</p>                         |
| 7/22/26 | <p>I am requesting copies of any and all records regarding formal complaints, grievances, or reports brought under the District’s Uniform Grievance Procedure (Board Policy 2:260 or applicable procedural rules) filed against any current member(s) of the Barrington 220 Board of Education.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <p>Response completed: 7/27/26</p>                     | <p>James Hammond</p>                       |



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|         | <p>To narrow the scope, this request is limited to grievances received from April 1, 2025, through the date of this request.</p> <p>The specific records requested include, but are not limited to:</p> <ol style="list-style-type: none"><li>1. The initial written grievance or complaint forms submitted under the Uniform Grievance Procedure naming a school board member(s).</li><li>2. Any external or internal investigative reports, findings of fact, or written conclusions generated in response to these complaints.</li><li>3. Final written decisions, board resolutions, or notifications issued by the Board of Education regarding the disposition of these complaints.</li></ol> <p>(links to public website Diligent sent)</p>                                                                                                                                                                                                                                                              |                                                 |                                                |
| 7/24/26 | <p>Under the Freedom of Information Act, I'm requesting the complaints against Leah Collister-Lazzari, Barry Altshuler and Sandra Ficke-Bradford. I'm also requesting the results of the investigations and the reports of the investigations.</p> <p>(links to public website Diligent sent)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <p>Response completed:<br/>7/27/26</p>          | <p>Steve Zalusky</p> <p>The Daily Herald</p>   |
| 7/31/26 | <p>All products from: Apptegy, ParentSquare, National Time &amp; Signal, and Pyramid Time Systems</p> <p>We are looking for records from 2022 to now that capture the pricing details of any engagement, which may include (where applicable) subscription terms, licensing fees, per-unit costs, and implementation charges.</p> <p>This request covers records such as:</p> <p>Contracts, service agreements, order forms<br/>Purchase orders relating to the listed vendors<br/>RFP or solicitation documents<br/>Task orders issued against cooperative purchasing agreements<br/>We are flexible on format and can accept records in whichever way your office already keeps them, such as:</p> <p>Spreadsheet exports (preferred)<br/>PDF or Word documents<br/>Standard ERP or finance system reports<br/>Any existing summary-level purchasing records your office already maintains</p>                                                                                                                | <p>Response in progress</p> <p>(commercial)</p> | <p>Autumn Hayes</p> <p>The Data Branch</p>     |
| 8/3/26  | <p>All products from: Naviance, Schoolinks, Xello, Youscience, and MajorClarity<br/>We hope to obtain records from 2022 to now reflecting how these engagements are priced — for example, licensing or subscription structures, per-unit rates, and any associated implementation or setup fees.<br/>We are looking for the following types of records:</p> <ul style="list-style-type: none"><li>-Contracts, service agreements, order forms</li><li>-Purchase orders relating to the above vendors</li><li>-RFP or solicitation documents</li><li>-Task orders issued against cooperative purchasing agreements</li></ul> <p>To make fulfillment as easy as possible, we are willing to receive records in whatever format is most convenient, including:</p> <ul style="list-style-type: none"><li>-Spreadsheet exports (preferred)</li><li>-PDF or Word documents</li><li>-Standard ERP or finance system reports</li><li>-Any summary-level purchasing records your office already keeps on hand</li></ul> | <p>Response in progress</p> <p>(commercial)</p> | <p>Meredith Collins</p> <p>The Data Branch</p> |
| 8/5/26  | <p>I am writing to request any exterior camera footage from Barbara Rose Elementary School on May 22, 2026 between 9:20 - 9:25am. Specifically, footage of the parking lot and Penny Road in front of the school. Additionally, please provide any records of the school schedule from May 22, 2026, which would indicate whether or not students were outside between 9:20 - 9:25am.</p> <p>(no responsive video records, sent public links to school calendar)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <p>Response completed:<br/>8/12/26</p>          | <p>Kelly Minta</p>                             |
| 8/6/26  | <p>All products from: dataminr, recorded future, and Shadow Dragon</p> <p>We aim to find records from 2022 to now that would reflect the pricing structure of any engagement with the above vendors. This may include subscription or licensing terms, implementation fees, and/or per-unit costs.</p> <p>Records we are looking for include:</p> <ul style="list-style-type: none"><li>• Contracts, service agreements, order forms</li><li>• Purchase orders relating to the above vendors</li><li>• RFP or solicitation documents</li><li>• Task orders issued against cooperative purchasing agreements</li></ul> <p>To make fulfillment as easy as possible, we are willing to receive records in whatever format is most convenient, including:</p> <ul style="list-style-type: none"><li>• Spreadsheet exports (preferred)</li><li>• PDF or Word documents</li><li>• Standard ERP or finance system reports</li></ul>                                                                                    | <p>Response in progress</p> <p>(commercial)</p> | <p>Presley Vaughn</p> <p>The Data Branch</p>   |

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|        | <ul style="list-style-type: none"><li>Any summary-level purchasing records your office already keeps on hand</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                          |                                      |
| 8/6/26 | <p>All products from: Bobrick, Excel Dryer, Georgia Pacific, Kimberly Clark, and World Dryer</p> <p>Our goal is to identify records from 2022 to now that show the pricing arrangements associated with these vendors, such as licensing or subscription terms, per-unit costs, and any implementation or setup fees that may apply.</p> <p>Records we are looking for include:</p> <ul style="list-style-type: none"><li>Contracts, service agreements, order forms</li><li>Purchase orders relating to the above vendors</li><li>RFP or solicitation documents</li><li>Task orders issued against cooperative purchasing agreements</li></ul> <p>To keep this easy on your office, we are happy to receive records in whichever of the following formats works best:</p> <ul style="list-style-type: none"><li>Spreadsheet exports (preferred)</li><li>PDF or Word documents</li><li>Standard ERP or finance system reports</li><li>Any summary-level purchasing records your office already maintains</li></ul> | Response in progress<br><br>(commercial) | Rachel Harris<br><br>The Data Branch |