



Village of Lake Barrington  
**BOARD OF TRUSTEES**  
Wednesday, February 15, 2023  
7:00 PM  
**Agenda**

The Village Board Meeting will take place at 23860 N. Old Barrington Road, Lake Barrington, Illinois.

Page

The Village allows public comments by members of the public who are physically present at two (2) different times during its regular Board Meetings as specified on the Agenda set forth below. Members of the public can also listen to Village Board Meetings by connecting to Zoom, but those persons calling in to listen to the meeting will not have the opportunity to submit public comments.

Join Zoom Meeting

<https://us02web.zoom.us/j/89051816289>

Meeting ID: 890 5181 6289

One tap mobile - (312) 626-6799

1. **CALL TO ORDER**

2. **ROLL CALL**

Honorable Kevin C. Richardson, President

Andrew F. Burke, Trustee

Richard Hayes, Trustee

Susie Perkins, Trustee

John M. Schaller, Trustee

Peter Schallmoser, Trustee

Therese Van Ryne, Trustee

3. **PLEDGE OF ALLEGIANCE**

4. **APPROVAL OF MINUTES**

A. Minutes of the Board of Trustees Meeting - January 3, 2023

**Recommended Action:**

Approve the minutes, item 4 A above. (roll call vote)

5. **PRESIDENT'S REMARKS**

(President Richardson)

6. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

7. **CONSENT AGENDA**

Move to approve by omnibus vote items on the consent agenda.

Illinois law permits municipalities to adopt by one single unanimous roll-call vote of the Board of Trustees and the Village President a group of designated ordinances, orders, resolutions, or motions placed together for voting purposes in a single group.

Following the motion's second, a brief discussion may be held about any designated item. If lengthier discussion or debate is needed, any Trustee or the Village President may request any item to be removed from the motion and those items will be considered during the regular course of the meeting as they appear on the agenda.

All matters listed under Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion in the form listed above. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

A. **2023 ROAD PROGRAM ENGINEERING DESIGN**

**Summary:**

The Village plans to utilize approximately \$628,000 to over \$2M in General Funds for the construction of the 2023 road program, depending on the availability of funds when the FY24 budget is finalized. Staff would like to get the design documents underway now so that when the budget is finalized we will be ready to solicit bids for the 2023 Road Program.

**Recommended Action:**

Motion to approve an agreement with HR Green in an amount not to exceed \$98,120 and authorize the Village Administrator to execute the necessary documents.

B. **EMPLOYMENT AGREEMENT & COMPENSATION OF VILLAGE ADMINISTRATOR**

**Summary:**

The Village Administrator's Employment Agreement has been revised to extend her term until May 31, 2023. The Finance, Human Resources & Administration Committee has met and previously discussed with the Board in Closed Session the Village Administrator's performance and recommended compensation.

**Recommended Action:**

Motion to Approve **Ordinance No. 2023-O-\_\_\_\_**, an Ordinance Approving, Authorizing, and Ratifying Execution of an Employment Agreement by and between the Village of Lake Barrington and Karen Daulton Lange.

C. **GROUND-MOUNTED SOLAR PANELS; RENEWABLE ENERGY SYSTEMS ORDINANCE**

**Summary:**

This Ordinance will prohibit ground-mounted solar panels in residential zoned areas. The regulations for allowing solar panels on roofs will remain.

**Recommended Action:**

Motion to approve **Ordinance No. 2023-O- \_\_\_\_**, an Ordinance amending Title 8 of the Village Code relative to solar panels.

D. **STAFF COMPENSATION ORDINANCE**

**Summary:**

On January 1 the work hours were increased from 32.5 hours/week to 37.5 hours/week and an increase to the Village Clerk and Building Permit Administrator's salary by 5.38% is recommended.

**Recommended Action:**

Motion to approve **Ordinance No. 2023-O-\_\_\_\_**, an Ordinance to approve Staff Compensation as presented.

E. **VOLUME CAP RESOLUTION - 2023**

**Summary:**

Lake County Partners contacts home rule communities in Lake County every year to request a pooling together of the volume cap to ensure the best use of our collective private activity bond allocation.

**Recommended Action:**

Motion to approve **Resolution No. 2023-R-\_\_\_**, a Resolution reallocating the 2023 Volume Cap to the Village of Buffalo Grove, Illinois.

F. **ZONING MAP UPDATE - 2023**

**Summary:**

The Village is required to annually publish an updated Official Zoning Map pursuant to the Illinois Municipal Code if changes have been made.

**Recommended Action:**

Motion to approve **Resolution No. 2023-R-\_\_\_**, a Resolution authorizing the publication of the revised Official 2023 Zoning Map for the Village of Lake Barrington.

**Recommended Action:**

*Motion to approve Items 7.A. through 7. F. as stated in the Recommended Action of the Consent Agenda.* (roll call vote)

8. **TREASURER'S REPORT**

- A. Investment Report - Matt Bernardi
- B. Approve the Financial Statements as of December 31, 2022.
- C. Pay Bills in the amount of \$317,033.57 as Listed on the Accounts Payable Warrant "A" Dated February 15, 2023.
- D. Pay Bills in the amount of \$ \_\_\_ as Listed on the Accounts Payable Warrant "B" Dated\_\_\_

**Recommended Action:**

Motion to approve, in block, items 8 B-D above. (roll call vote)

9. **ADMINISTRATOR'S REPORT**

- A. Phishing Campaign
- B. ILCMA Winter Conference
- C. Other

10. **CLERK'S REPORT**

- A. Village Hall Closed - President's Day - February 20th

11. **REPORTS OF STANDING COMMITTEES**

- A. *Branding and Communications (T. Van Ryne)*
- B. *Economic Development (A. Burke)*
- C. *External Relations (K. Richardson)*
- D. *Finance, Human Resources & Administration (R. Hayes)*
- E. *Roads and Infrastructure (P. Schallmoser)*
- F. *Public Safety (J. Schaller)*
- G. *Open Space and Special Events (S. Perkins)*

12. **OLD BUSINESS**

13. **ORDINANCES**

A. **ORDINANCE AMENDING LIQUOR LICENSE REGULATIONS - CLASS F.2 LICENSE ADDED**

**Summary:**

The contract purchaser of Kelsey Road House has requested that the outdoor seating be expanded from a limit of 75 to 150 patrons. The area for outdoor dining would be limited to the south side of the property, which faces Northwest Hwy. A new class of liquor license is proposed.

**Recommended Action:**

Motion to approve **Ordinance No. 2023-O-\_\_\_**, an Ordinance amending Section 1-10-7 "Fees, Charges, Deposits, and Other Amounts Payable to the Village" and Section 2-3-6 "Classification of Licenses" of the Lake Barrington Village Code. (roll call vote)

B. **ZONING VARIATION - 352 N. KELSEY RD.**

**Summary:**

The Plan Commission/ZBA held a public hearing in consideration for a zoning variation to permit the Petitioner to construct or reconstruct an asphalt parking lot within the property's side and rear yard setbacks. The Plan Commission/ZBA recommended approval of the variances.

**Recommended Action:**

Motion to approve **Ordinance No. 2023-O-\_\_\_**, an Ordinance granting a zoning variation to allow a driveway to encroach approximately fourteen feet into a minimum side yard setback of thirty-seven feet. (roll call vote)

14. **RESOLUTIONS**

15. **NEW BUSINESS**

A. **HILLVIEW & HILLSIDE DRIVE CONTRACT AWARD**

**Summary:**

Last July the Village Board approved design services for the reconstruction and parkway improvements to Hillview and Hillside Drives.

**Recommended Action:**

Motion to allow the Village Administrator to execute a contract with Chicagoland Paving Contractors, Inc. in an amount not to exceed \$840,000. Further, authorize the Village Administrator to expend a contingency amount of up to 10% (\$84,000) to cover any additions or changes due to unforeseen conditions and authorize the Village Administrator to execute the necessary documents.

16. **SECOND OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD**

17. **CLOSED SESSION**

(roll call vote)

18. **OTHER**

19. **ADJOURNMENT**

(voice vote)

*The Village of Lake Barrington is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who*

*require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, are requested to contact the Village's ADA Coordinator, Karen Daulton Lange, at (847) 381-6010 promptly to allow the Village to make reasonable accommodations for those persons.*